



Board Meeting Minutes
January 9, 2014 – 6:00 – 8:00pm
Fields Foundation Office (1445 Dayton St., Aurora, CO 80010)

Board Members Present:

Taishya Adams
Jessica Gutknecht
Angie Ham
Ryan Harrison
Dayna Norman
Maisha Pollard Fields (phone)
Kristin Schledorn

Absent:

Chelsea Yost

Others Present:

Jennifer Douglas, School Leader
Bill McQuinn (Financial Consultant)

1. Opening Business

- Meeting called to order at 6:12pm.
- Approval of agenda: Motion to approve made by Angie Ham, seconded by Jessica Gutknecht. Motion passed unanimously (MPU).
- Approval of minutes from December 12, 2013. Board Meetings: Motion to approve minute made by Jessica Gutknecht, seconded by Angie Ham. Board votes in favor of motion: Taishya Adams, Jessica Gutknecht, Angie Ham, Ryan Harrison, Dayna Norman, Maisha Pollard Fields. Kristin Schledorn abstained because she wasn't on the board for that meeting.

2. Board Business

Board appointment: The board discussed the candidacy of Christal Garcia (materials attached).

Motion to appoint Christal Garcia to the New Legacy board of directors made by Maisha Pollard Fields, seconded by Ryan Harrison. MPU.

Board Secretary: The board needs a secretary, but decided to wait to vote on this position until new board members are in place.

4. Alternative Count Date

Jennifer gave an update on alternative count date. No decision is needed until fall.

5. Facilities and Finance Committee Updates

The board discussed a number of facilities options and progress that has been made. The board agreed with the Finance and Facilities Committee's recommendation to make a decision about fall 2014 opening based on our ability to meet a number of benchmarks by the end of February. The board decided that given information gathered on the cost of renovating the Florence building, one of two scenarios was likely:

- Scenario 1: We open this fall with only the high school in a temporary facility. The school recently became aware of a building very close to the Jamaica Child Development Center that might serve as an adequate temporary facility for the high school only. This would allow us to get the high school up and running, and then spend the 2014-15 year working to figure out childcare and a long-term facility option.
- Scenario 2: We determine that the Florence building is really the best or only facility option, and we decide to delay opening to fall 2015.

Between now and the end of February, a number of factors need to key benchmarks need to be met for a fall 2014 opening including:

- Positive meeting with the City of Aurora on January 30th. Confidence that we'll be able to meet zoning and other city requirements at a reasonable cost.
- A viable planning for financing tenant improvements in a temporary or long-term facility.
- A construction timeline that would enable us to have a certificate of occupancy by August 1, 2014.
- Receipt of grant from Colorado Health Foundation
- Receipt of grant from the Daniels Fund

The board plans to make decision about opening timeline on March 1st at board retreat. We will check-in on progress made at February board meeting.

The board assigned teams to work on various tasks as follows:

- Florence/Colfax Building – Kristin Schledorn, Jessica Gutknecht, Tom Bulger
- Del Mar Parkway Building (currently occupied by church) – Maisha Pollard Fields, Taishya Adams, Kristin Schledorn
- Childcare budget – Bill McQuinn and Jen Douglas – Northfield Church (Angie Ham) can provide some resources.
- Fundraising – Ryan Harrison, Angie Ham, Taishya Adams, Jen Douglas

The board determined that New Legacy opening the childcare center (and running it ourselves) in 2014 is not feasible.

The board raised a question about whether the childcare center needs to be a separate entity. Jennifer will ask Bill Bethke, the school's legal counsel, about this.

The board will vote in February on whether we are going to continue pursuing the Florence facility based on information gathered at that point.

6. DFOM Committee Updates

DFOM Committee is proposing a fundraising event at the end of March. Also, an E-campaign – each month will feature a core value, feature a story. In DFOM Committee folder, there is a Board Profile document that each board member should complete.

Angie Ham and Ryan Harrison will send the board a fundraising budget for approval, and then set up a board conference call for approval.

7. Other Business

Donations Protocol: Jennifer Douglas raised a question about how donations can be spent. For example, could the money received from donations cover her registration for the Nurturing Parenting Program training (\$275)? The board agreed to approve this expense.

Board Retreat: The board retreat is scheduled for Saturday, March 1st. Board agreed to invite the advisory board to join for lunch and a one-hour discussion after lunch to get input around decision-making on the opening date.

CLCS Conference: This is happening on February 20 and 21. Board members were strongly encouraged to attend. It is the best local professional development opportunity for board members. Jessica Gutknecht and Angie Ham may be able to attend. Jennifer Douglas intends to go both days.

Meeting adjourned at 8:19pm.