



**Board Meeting Minutes**  
**February 13, 2014 – 6:00 – 8:00pm**  
**Fields Foundation Office (1445 Dayton St., Aurora, CO 80010)**

**Board Members Present:**

Taishya Adams  
Christal Garcia  
Jessica Gutknecht  
Angie Ham  
Ryan Harrison  
Dayna Norman  
Maisha Pollard Fields  
Kristin Schledorn

**Absent:**

Chelsea Yost

**Others Present:**

Jennifer Douglas, School Leader

**1. Opening Business**

- Meeting called to order at 6:11pm.
- Approval of agenda: Motion to approve made by Angie Ham, seconded by Ryan Harrison. Motion passed unanimously (MPU).
- Approval of minutes from 1/9/14 and 1/22/14. Board Meetings: Motion to approve minute made by Jessica Gutknecht, seconded by Angie Ham. MPU

**2. Board Business – Appointment of Board Secretary**

The board discussed who had the time and skills to be the board's secretary.

Maisha Pollard-Fields nominated Christal Garcia to serve as New Legacy Charter High School's Board Secretary, seconded by Angie Ham. MPU.

**3. Student Recruitment**

Christal Garcia will be launching the Youth Leadership Council. We will start with a kick-off event this spring. (Maisha Pollard-Fields will be transitioning to launch the early childhood committee.)

The board asked a few other questions about the administrative update, including a foundation question, the school's hiring of an IT provider, and how many applicants we have for posted positions. The board also noted the importance of keeping track of in-kind donations. The board also suggested building a partnership with Regis University's service learning program, which places students as volunteers in a number of non-profit organizations.

#### **4. Committee Updates**

##### **Facilities and Finance Committee**

Jennifer Douglas, Jessica Gutknecht, and Kristin Schledorn shared updates from the committee and the potential partnership with the Urban Land Conservancy. However, if they were to act as an investor for NLCHS, the facility would not be ready by August 2014. No decisions need to be made now as the board will be meeting on March 1, 2014 to determine whether the school's opening date needs to be shifted. The board recommended that we put all of our energy into seeking if there is any existing classroom space in the target community that the high school only (no associated childcare) could easily move into. One option to explore is a building at 111 Havana Street.

In considering whether to continue pursuing the building at 9990 E. Colfax Ave., the board feels that we need to obtain a real number for how much money the owner of the building would contribute to the building's renovations. Jennifer Douglas will ask for this information.

The board agreed with the Finance and Facilities Committee's recommendation to make a decision about fall 2014 opening based on our ability to meet a number of benchmarks by the end of February. The also noted the need to understand the financial implications of decision-making options – on both the overall budget and principal's salary.

##### **DFOM Committee**

Ryan Harrison and Angie Ham shared information about the first committee meeting and that people were assigned to various tasks. They provided an update on a spring fundraising event, and noted that there would be less urgency to host the event at the end of March if the school's opening is delayed opening. They asked everyone needs to complete their board profile in the Dropbox by February 24<sup>th</sup> and to work on the guest list. The net fundraising target for the event is \$15,000.

##### **Academic Accountability Committee**

Dayna Norman shared the committee worked on the DCI hiring process and also has been getting oriented with the school's academic goals and the School Performance Framework.

#### **5. Other Business**

##### **Board Retreat**

March 1, 2014 – Advisory board has been invited to join for lunch and a discussion afterwards.

##### **New Committee**

Need to constitute an early childhood committee. Maisha will work on this.

##### **Change in Employment Status**

With receipt of the Daniels Fund, which include six months of Jennifer's salary at .25 FTE, Jennifer's employment status can change from .5 FTE to .75 FTE effective February 1, 2014.

Angie Ham made a motion to increase Jennifer's employment status to .75 and adjust compensation accordingly; Ryan Harrison seconded the motion. MPU.

**CLCS Conference**

The board discussed who would attend the conference using the one registration we have through the League planning grant. Taishya Adams will attend one day; Jessica Gutknecht will attend one day. Jennifer will take care of registration.

**Meeting adjourned at 7:58pm.**