

**New Legacy Charter High School  
Board Meeting Minutes  
July 11, 2013 – 6:00 – 8:00pm**

**Present:**

Taishya Adams  
Jennifer Douglas  
Maisha Fields-Pollard  
Ryan Harrison  
Dayna Norman  
Chelsea Yost

**1. Meeting called to order 6:15pm.**

**2. Board Development**

**A. By-law Review Game**

**B. Board Member Agreement**

- i. Taishya Adams made a motion to approve the board member agreement. Chelsea Yost seconded the motion. Motion passed unanimously.
- ii. All board members present signed the agreement.

**C. By-law Approval**

- i. Change by-laws to reflect staggered terms for initial founding board. Three positions will be one-year terms ending in February 2015; three positions will be two-year terms ending in February 2016; and three positions will be three-year terms ending in February 2017. All future appointments to replace or re-appoint founding board members will be the typical three-year terms.
  - ii. Taishya Adams made a motion to approve the revised by-laws. Ryan Harrison seconded the motion. Motion passed unanimously.
- D. Officers** – brief discussion of the roles of officers (defined in by-laws). Vice-president should be someone willing to serve as president at a future date for succession planning. Board will vote on officers at the next meeting.

**E. Board recruitment** – six board seats are filled; three more are needed. We are ideally seeking people with experience in real estate, law, and/or fundraising; local Aurora residents; and male candidates. Possible board candidates should be referred to Taishya Adams.

**3. Logo Review** - Board reviewed draft logo and provided input that will be passed along to the graphic designer.

#### 4. Application Updates

##### A. Authorization Overview

- i. **Authorizers:** Jennifer Douglas provided an overview of the dual application process – applying to both Aurora Public Schools and the Charter School Institute. There are different budget implications with the two authorizers, which are outlined in the budget assumptions document. The board discussed the pros and cons of both authorizers, particularly as it relates to facilities options.
- ii. **Budget Overview** – the board reviewed the key budget assumptions in both the APS and CSI budget scenarios. A “gold standard” budget will be developed that includes ideal staffing, benefits, and other assumptions based on exceeding our fundraising targets. Some thoughts for the gold standard budget include a full-time social worker, higher teacher salaries, better health insurance benefits (\$400/month) for employees who work .75FTE or more, and a health insurance package for employees that includes mental health benefits.

Following the submission of the charter application, development of the Finance Committee is critical.

#### 5. Next Steps

- A. **Letters of Support** – collect as many letters of support as possible to strengthen the charter application. Talking points are available from Jennifer Douglas.
- B. **Next Board Meeting** – regular board meetings are the second Thursday of each month from 6:00 – 8:00pm. Jennifer Douglas will send an Outlook invitation.
- C. **Post-Submission Celebration** – Jennifer Douglas will host a potluck barbeque to celebrate submission of the charter application. All board members, advisory board members, committee members, and other supporters will be invited. It will be family friendly. Date: September 8, 2013 – late afternoon.

#### 6. Meeting adjourned – 8:05pm.