



# Minutes

## New Legacy Charter High School Board of Directors Board Meeting

Thursday Aug 14, 2014 @ 6:00 PM at CLCS

### **Board Members Present**

Annie Burris, Dayna Norman, Jessica Gutknecht, Nicole Moore, Taishya Adams

### **Guests Present**

Jennifer Douglas

## I. Opening Items

### **Call the Meeting to Order**

Taishya Adams called a meeting of the board of directors of New Legacy Charter High School Board of Directors to order on Thursday Aug 14, 2014 @ 6:00 PM at CLCS.

### **Approve Minutes**

A. Ham made a motion to Approve minutes.

Jessica Gutknecht seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Public Comment**

None.

### **Administrative Update**

### **Approve Agenda**

A. Ham made a motion to Approve agenda.

Jessica Gutknecht seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Governance

### **Board Terms**

At its July meeting, the board discussed board terms in order to ensure that three new board members are appointed or re-appointed each year. Our by-laws note that our annual meeting happens each February. This is when new board members are appointed so we need to align terms with that meeting. Board Member Term Length Term Start Date Term End Date Taishya Adams, President, 3 years, Feb 2013-Feb 2016 Phil Cooke, Vice-President, 2.5 years, July 2014-Feb 2017 Nicole Moore, Secretary, .5 years, July 2014-Feb 2015 Jessica Gutknecht, Treasurer, 3 years, Feb 2013-Feb 2016 Dayna Norman, 2 years, Feb 2013-Feb 2015 Kristin Schledorn, 3 years, Feb 2014-Feb 2017 Maisha Pollard 2 years Feb 2013-Feb 2015 TBD – Health and Wellness, 2.5 years, Augt 2014-Feb 2017 TBD - ECE or local cmty rep, 1.5 years, Sept 2014-Feb 2016.

A. Ham made a motion to Approve board terms.  
Jessica Gutknecht seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **Board Nomination - Annie Burris**

The board reviewed the information submitted by Anne Burris, candidate for the New Legacy Board of Directors. Anne has participated actively in the school's development, including serving on both the Health and Wellness Committee and the advisory board. She has been the nurse for the Young Parenting Program at William Smith High School for the past five or so years and is passionate about meeting the health needs of young parents and their children. She stepped in to chair the H&W Committee when Chelsea Yost left and is glad to continue her work on this committee if appointed to the board.

J. Gutknecht made a motion to Approve nomination of Annie Burris to the Board.  
Angie Ham seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **Board Mentorship Program Needs**

Taishya is talking to the Colorado League of Charter Schools about piloting a mentorship program. In the interim, representatives from the CLCS are trying to identify mentees from the 'retired' board member pool.

Proposal of using program "Board on Track" which is a board management and access system.  
Brief presentation made by Taishya Adams.

#### **Annual Board Calendar & PD Schedule**

Board reviewed a draft annual calendar, which includes focused professional development at each board meeting.

#### **Committee Plan Mini-PD**

All committees chairs did some work using the new committee plan template to set measures, background, baseline/metric, deliverables, timeframe. Each committee should plan to have an updated action plan completed and put into motion by September's board meeting.

### III. Finance

#### **Committee Update**

Receive 501(c)3 status from IRS with no issues. Received grant from the Piton Foundation to support development of the early learning center. This will cover 75% of Jen's salary for five month. The other 25% can be covered through the Colorado Health Foundation grant for July through December 2014.

A. Ham made a motion to Motion to pay Jennifer Douglas on a 1.0 FTE basis from August through December 2014 (5 months).

Jessica Gutknecht seconded the motion.

The board **VOTED** unanimously to approve the motion.

### IV. Facility

#### **Committee Update**

Urban Land Conservancy closed on purchase of building today, August 14, 2014. New Legacy and the ULC do not have a lease yet; however, lease rate of \$10-\$13 per sq. ft. being proposed. Final lease rate will depend on total project costs and New Legacy's fundraising success. Letter of Intent from ULC should be coming before the end of the month. Board had a conversation about whether to plan space for a small school-based health center that would open in year two of operations or later. The board was supportive of allocating space for this.

The question arose whether the clinic might serve the larger community (not just New Legacy's students). The board felt they needed more information to make this determination.

## V. Early Childhood Education

### **Committee Update**

Work continues on partnership with Mile High Montessori. Working on Qualistar capital grant application for playground.

## VI. Closing Items

### **Next Board Meeting - agenda items?**

### **Meeting Debrief**

### **Adjourn Meeting**

A. Ham made a motion to Adjourn meeting.

Jessica Gutknecht seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 08:00 pm.

Respectfully Submitted,  
Taishya Adams