



New Legacy Charter School Board of Directors

Minutes

Board Meeting

Date and Time

Thursday July 7, 2016 at 5:00 PM

Location

Remote - GoToMeeting - see login info below

New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

Board Members Present

Annie Burris (remote), Buffy Naake (remote), Jessica Gutknecht (remote), Monica Lyle (remote), Phil Tromburg (remote), Philip Cooke (remote), Sarah Bridich (remote), Taishya Adams (remote)

Board Members Absent

Kristin Schledorn, Noel Magee

Guests Present

Jennifer Douglas (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School Board of Directors to order on Thursday Jul 7, 2016 @ 5:09 PM at Remote - GoToMeeting - see login info below.

C.Approve Minutes

T. Adams made a motion to approve minutes from the Board Meeting on 06-09-16, contingent upon correcting the person who seconded the officer motion from the June board meeting (not B. Naake).
Phil Tromburg seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Welcome

A.Administrative Updates

- Admin staff wrapped up work last week on June 30th.
- Summer school wrapped up on June 30th. The two students who needed a summer school credit did finish and received their diplomas.
- One-year warranty facility issues being fixed this summer.
- Student enrollment open houses scheduled for August.
- Academic results - share at the August board meeting. Also, update academic dashboard and CEO evaluation with academic results.

III. Finance

A.Monthly Financial Statement

P. Tromburg made a motion to to approve the May 2016 monthly financial statements.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Kristin Schledorn	Absent
Annie Burris	Aye
Buffy Naake	Aye
Jessica Gutknecht	Aye
Noel Magee	Absent
Sarah Bridich	Aye
Phil Tromburg	Aye
Taishya Adams	Aye
Monica Lyle	Aye
Philip Cooke	Aye

B.Potential Fundraising Contract

The board discussed the fundraising proposal received by the Suddes Group. There needs to be additional discussion and research done on the best strategy for meeting the school's fundraising needs: 1) consulting with an organization like the Suddes Group; 2) hiring an internal staff member to focus on development; or 3) hiring grant writing support. In accordance with the school's finance policies, there needs to be a bidding process for a large contract. B. Naake suggested having the Outreach and Development Committee do some work on creating an RFP that can be shared with a number of firms. Another benefit of an RFP is that it ensures that the entire board is on the same page as to what the school needs.

IV. Governance

A.Board Appointments

P. Cooke made a motion to appoint Felicia Kirk to the New Legacy Charter School Board of Directors.

Annie Burris seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Kristin Schledorn Absent

Noel Magee Absent

Phil Tromburg Aye

Buffy Naake Aye

Philip Cooke Aye

Taishya Adams Aye

Jessica Gutknecht Aye

Sarah Bridich Aye

Monica Lyle Aye

Annie Burris Aye

B.2016-2019 Strategic Plan

Sarah Bridich shared the plan for moving the strategic planning process forward. It will be led by the Governance Committee and a draft will be shared with the board at the August meeting.

C.C. Board Oversight

The Governance Committee is working to update the Board Handbook. There are sections specific to each committee. Sarah will email each chair with a request to update the committee section by August 3rd. Also, each committee is being asked to set their annual meeting calendar for the 2016-17 year so Claudia can upload all committee meetings to the website.

Sarah and Phil are drafting an annual board calendar that will be shared at the August meeting. Buffy suggested that meetings start earlier in the day (4 or 4:30pm). The Governance Committee has also discussed changing the times of meeting throughout the year, including having a daytime meeting from time to time so the board can engage with the school during normal operations. Taishya suggested getting feedback via a Doodle poll.

Sarah will also be setting up a coffee with each board meeting starting in late August/September.

V. Other Business

AAnnual Board Calendar

Postponed to the next meeting.

VI. Closing Items

AAdjourn Meeting

T. Adams made a motion to adjourn the meeting.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,
Sarah Bridich