

APPROVED



# New Legacy Charter School Board of Directors

## Minutes

### Board Meeting

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#### **Date and Time**

Thursday April 13, 2017 at 12:00 PM

#### **Location**

New Legacy Charter School, 2091 Dayton St, Aurora, CO

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New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

#### **Board Members Present**

Felicia Kirk, Jessica Gutknecht, Monica Abrahams, Philip Cooke (remote), Sarah Bridich

#### **Board Members Absent**

Annie Burris, Buffy Naake, Kristin Schledorn, Noel Magee, Phil Tromburg

#### **Ex-Officio Members Present**

Jennifer Douglas

#### **Non Voting Members Present**

Jennifer Douglas

#### **Guests Present**

Britta Carlisle, Christy Ballantine, Heather Cutillo, Jenn Stephens, Joy Hettich, Mike Kotlarczyk

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School Board of Directors to order on Thursday Apr 13, 2017 @ 12:11 PM at New Legacy Charter School, 2091 Dayton St, Aurora, CO.

### **C. Public Comment**

Mike Kotlarczyk attended the meeting to learn more about New Legacy.

### **D. Approval of Previous Minutes: February 9 Board Meeting**

Deferred to next meeting due to lack of quorum.

### **E. Approval of Previous Minutes: February 28 Board Meeting**

Deferred to next meeting due to lack of quorum.

### **F. Approval of Previous Minutes: March 17 Board Retreat**

Deferred to next meeting due to lack of quorum.

### **G. Administrative Updates**

## **II. Health and Wellness: Deep Dive**

### **A. Discussion of Health and Wellness Program**

Health and wellness staff provided an overview of the Health and Wellness program, highlighting how best practices are integrated throughout elements of the school (curriculum, school environment, supportive services). New Legacy recently received the Healthy Schools Champion Silver award from the Colorado Education Initiative.

## **III. Governance**

### **A. Insurance Coverage Overview**

Patrick Ryder and Tom Van Gulick from HUB International provided an overview of New Legacy's insurance coverages.

### **B. Executive Director Evaluation Discussion**

Board members discussed a need to review and revise the executive director job description to ensure it aligns with the current realities of the position. A vote on the recommendation to retain the executive director is deferred to next meeting due to lack of quorum.

## **IV. Finance and Development**

### **A. 2017-18 Budget Review**

Jennifer Douglas provided an overview of proposed staffing structure and budget for FY18. Key questions from the board include how the school is planning to meet enrollment targets and what is the current staff perspective on how to prioritize new positions.

**B. May Fundraiser Update**

**C. Review and Approve January Financials**

Deferred to next meeting due to lack of quorum.

**D. Review and Approve February Financials**

Deferred to next meeting due to lack of quorum.

**E. Review and Approval of Updated Financial Policies and Procedures**

Deferred to next meeting due to lack of quorum.

**F. Approval of Bank Account Signers**

Deferred to next meeting due to lack of quorum.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:09 PM.

Respectfully Submitted,  
Monica Abrahams