

APPROVED



New Legacy Charter School

Minutes

Board Meeting

Date and Time

Thursday January 11, 2018 at 5:30 PM

Location

New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010

New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

Directors Present

Alison Monaghan, Angie Peluse, Jessica Gutknecht, Kristin Schledorn, Monica Abrahams, Noel Magee, Philip Cooke, Sarah Bridich

Directors Absent

Felicia Kirk, Mike Kotlarczyk

Ex-Officio Members Present

Jennifer Douglas

Non Voting Members Present

Jennifer Douglas

Guests Present

Amber Gardner, Roynetta Douglas, Star Lucero

I. Opening Items

A. Board Member Share Care

B. Record Attendance and Guests

C. Call the Meeting to Order

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School to order on Thursday Jan 11, 2018 @ 5:30 PM at New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010.

D. Amendments to Agenda

Agenda was amended to move public comment to start of meeting.

E. Public Comment

Teja, an NLCS high school student, joined the meeting to share her experiences at the school. She appreciates the resources and support available to students. Board members asked what could be improved; Teja would want to make the ELC bigger.

NLCS staff (Star Lucero, Roynetta Douglas, and Amber Gardner) attended the meeting to speak about student transportation. They shared concerns about transportation being a significant barrier for students and staff would like to help alleviate this barrier. The guests asked the board to reconsider their position of not allowing staff to transport students to school.

F. Approve Minutes: October 2017 Board Meeting

Angie Peluse made a motion to approve minutes from the Board Meeting on 10-12-17.

Noel Magee seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Approve Minutes: November 2017

Minutes were not approved because the incorrect set of minutes were attached to the agenda. Board will review and approve minutes in February.

H. Approve Minutes: December 2017

Angie Peluse made a motion to approve minutes from the Board Meeting on 12-06-17.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Administrative Updates

A. Administrative Updates

Jennifer Douglas announced her notice of resignation from the school. An announcement will be made to NCLS staff and students on Friday, January 12. A letter will be sent to students' families by Monday, January 15. The governance committee will revise the job description and develop a process for recruiting a search committee.

Graduation will take place Wednesday, June 6th.

The Spring Fundraiser will take place Thursday, April 19th.

Board members asked if there are any concerns about recent tax law changes and implications for fundraising efforts. Angie Peluse responded that it is not yet clear what the impact will be, but the development committee will provide updates as they learn more.

B. CSI Requirements: Student Privacy Policy

Phil Cook asked if there are any concerns with current vendors and their ability to comply with the policy. Jennifer Douglas responded that there is no concern, as vendors the school already works with are familiar with the requirements in the policy.

Kristin Schledorn made a motion to approve the student privacy policy.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Accountability Documents

III. Strategic Plan

A. Review Metrics for 2017-18

The board discussed Strategy 3, Action 2: options for addressing student transportation. The board maintained their position on not allowing staff to drive students due to concerns about liability and potential financial risk to the school. Board members agreed that alternative options needed to be considered.

The board agreed to the following next steps:

1. Request that staff research the costs for purchasing and maintaining a transportation vehicle and liability costs
2. Research alternative strategies (is there an option to use Uber or another transportation service?)
3. Development committee will look at making this a priority for fundraising

Board chair will attend a staff meeting to communicate the board's position. Board discussed other components of the strategic plan and final revisions:

Strategy 1, Action 6: identify a committee to explore building purchase; recruit members from finance committee

Strategy 1, Action 7: follow-up with ELC to evaluate the success of accepting private pay students

Strategy 2, Action 2: revised to reflect a student attendance goal of 75 percent.

Strategy 4, Action 1: research on competitive staff salaries

Strategy 4, Action 3: governance committee will continue to work on this

Jessica Gutknecht made a motion to approve the 2017-18 strategic plan.

Noel Magee seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Review Financials

Angie Peluse made a motion to approve the November 2017 financials as presented.

Jessica Gutknecht seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review of Proposed Budget for FY18

Board had first reading of the budget in November 2017. Since then, there was a change in the at-risk adjustment, which is reflected in the final version of the amended budget as presented.

Questions:

Are there ELC rooms open? Jennifer Douglas responded that 7 of the 8 ELC rooms have students enrolled.

Should the individual and corporate fundraising goal be increased? It was agreed that the goal should remain the same, and any funds raised above the goal will have a positive impact on the bottom line.

Monica Abrahams made a motion to approved the 2017-18 amended budget.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Monica Abrahams	Aye
Alison Monaghan	Aye
Felicia Kirk	Absent
Mike Kotlarczyk	Absent
Kristin Schledorn	Aye
Jessica Gutknecht	Aye
Sarah Bridich	Aye
Angie Peluse	Aye
Noel Magee	Aye
Philip Cooke	Aye

C. Development Work Update

Colorado Gives Day and other year-end giving was successful.

The first board member-hosted fundraiser will be held February 13th; other board members are working on planning for fundraisers they will host. Amanda can help with planning.

Board members discussed expectations of board members giving financial contributions.

V. Governance

A. Complete Board Member Strengths Survey

B. Board Recruitment

The governance committee is working on a board recruitment plan. Board members are encourage to refer any potential candidates to the governance committee.

C. Executive Director Evaluation Process

The executive director evaluation will take place in February.

D. Board Retreat: Overview

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,
Monica Abrahams