

APPROVED



New Legacy Charter School

Minutes

Board Meeting

Date and Time

Thursday February 8, 2018 at 12:00 PM

Location

New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010

New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

Directors Present

Alison Monaghan, Angie Peluse (remote), Felicia Kirk, Kristin Schledorn (remote), Mike Kotlarczyk, Monica Abrahams, Philip Cooke, Sarah Bridich

Directors Absent

Jessica Gutknecht, Noel Magee

Ex-Officio Members Present

Jennifer Douglas

Non Voting Members Present

Jennifer Douglas

Guests Present

Adam Stewart, Amber Gardner, Chris Scott, Grace Lenhart, Jen Irving, Roxanne Stern, Roynetta Douglas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School to order on Thursday Feb 8, 2018 @ 12:10 PM at New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010.

C. Amendments to Agenda

The agenda was amended to move Public Comment to the Opening Items section of meeting.

D. Approve Minutes: November 9, 2017

Alison Monaghan made a motion to approve minutes from the Board Meeting on 11-09-17.

Mike Kotlarczyk seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes: January 11, 2018

Alison Monaghan made a motion to approve minutes from the Board Meeting on 01-11-18.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve Minutes: January 24, 2018

Alison Monaghan made a motion to approve minutes from the Board Meeting on 01-24-18.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Public Comment

There was no public comment.

H. Administrative Updates

Jennifer Douglas provided updates on the following:

- Efforts to explore concurrent enrollment for students
- Fundraising progress: working to apply for multi-year grants

II. Governance

A. Update on Search for Executive Director

The Executive Director job announcement was posted January 29th. The Governance Committee will finalize the search committee structure and process on February 8. The search committee will include board, staff and parent representation.

B. ED Evaluation Update

NLCS board and staff members will receive information to complete the executive director evaluation.

C. Board Retreat

The board retreat will be held Saturday, March 17th. The Governance Committee is developing the agenda.

D. 2018-19 Calendar

Jennifer Douglas presented a draft 2018-19 school year calendar to the board. The calendar is similar to the current year with a few adjustments, including the start date for new teachers, adding a Teacher Appreciation Day, shifting dates for some staff professional development/data days. The calendar has been shared with staff and no feedback has been received at this point.

Mike Kotlarczyk made a motion to approve the 2018-19 school calendar.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. Review Monthly Financials: December 2017

Chris Scott presented an overview of the monthly financials for December 2017. The financial position has improved due to receiving anticipated revenues. Board members asked the following questions:

- How much is the improved financial position due to the year-end gift received? NLCS was on track to receive anticipated revenues but the year-end gift helped us catch up sooner than expected.

- Is CCAP revenue coming in as expected? We have started to see an increase from the higher reimbursement. Jen is also working on contracts with the counties.

Monica Abrahams made a motion to approve the December 2017 financials as presented.

Mike Kotlarczyk seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Draft 2018-19 Budget & Staffing Scenarios for Board Review

Jennifer Douglas presented a draft budget and two staffing structure scenarios. The draft budget outlines two options: Option A is an ideal scenario and would include an overall addition of 1 FTE and a higher budget increase, while Option B preserves the current overall FTE and a lower budget increase. Some restructuring of staff would occur under the two options. Board members discussed the increased fundraising effort and risk with Option A as well as the staffing structure constraints assumed with Option B. The board recommended staff move forward with the financial scenario of Option B but continue to explore scenarios for the staffing structure. Board members also recommended being conservative with assumptions for the projected revenue tied to student enrollment.

C. Spring Fundraiser Update

Jen will send board members information about sponsorships for the Spring Fundraiser; board members are asked to reach out to at least 5 businesses for support.

IV. High School Program

A. Speak with high school students and teachers

Two NLCS students shared their experiences at NLCS. They appreciate the small size of the school, the care and attention they receive from staff, support from their peers, and being able to have their children in the same building. NCLCS

teachers reflected on their experiences working as a staff and the growth they have seen in students.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:02 PM.

Respectfully Submitted,
Monica Abrahams