

Documents Required for Registration

1. PHOTO I.D OF PARENT/ LEGAL GUARDIAN:

A driver's license or any other photo I.D is acceptable

- The biological, foster or adoptive parent may enroll the student
- Guardians **MUST** have proper guardianship forms signed and notarized or a copy of court authorization
- Custody documentation is required, if applicable

2. DOCUMENTATION OF STUDENT'S DATE OF BIRTH:

Please bring one of the following:

- Birth certificate
- Valid Passport
- Signed Hospital Certification with official Seal

3. Proof of You live at your address:

A. If you own your own home, please bring **ONE** of the following:

- Current or last month utility bill i.e gas, electric, water, trash, cable or mortgage statement- bill must show parent/ legal guardian's name and service address (complete bill with remittance portion still attached may be required)
- Property tax bill for current year (mailing address and property address must match)

B. If you rent, please bring **ONE** of the following:

- Current signed lease or rental agreement that has been signed by all parties. Landlord's contact information must be provided. If the lease is expired but continues month-to-month, two current bills/statements with your name and address clearly marked must be provided.
- Current notarized letter from owner/leasing agent with contact information

C. If you are living with another family-all of the following are required:

- Current notarized letter from the owner/ renter the owner/renter of the residence with whom you live stating the length of time you will be staying, address, and your names
- Current proof of address from the owner/renter of residence (see required documents above)
- If possible current proof of your residence at the address.

D. If you live in military housing - ALL of the following are required:

- Military I.D
- Current or last month utility bill i.e gas, electric, water, trash, cable or housing letter-bill must show parent/legal guardian's name and service address (complete bill with remittance portion still attached may be required)
- **If your living situation is not mentioned above, please contact us at the complete bill with remittance portion still attached may be required)**

E. If you are homeless- Please see student residency questionnaire **303-340-7880 for assistance**

4. IMMUNIZATION RECORDS- Required by state law

5. PREVIOUS SCHOOL INFORMATION- if applicable

- Name, address, phone, and fax number of previous school
- Withdrawal date and withdrawal grades from previous school
- Transcript for students entering middle or high schools

Student Enrollment Form

Completion of this agreement is required for enrollment. This form will enable us to better understand the student and meet his/her needs.

Student's Full Legal Name		
Last Name:	First Name:	Middle Name:
Date of Birth:	Gender: <input type="checkbox"/> Male	<input type="checkbox"/> Female
Student's Phone Number:	Email Address:	
Student's Native Language:	Parent's Native Language:	
Primary Language Spoken at Home:		

Student's Primary Home of Residence	
Address:	City/State/Zip:
Student Resides with:	
Full Name:	Relationship to Student:
Full Name:	Relationship to Student:
Full Name:	Relationship to Student:
Full Name:	Relationship to Student:

Student's Information		
Current Status:	<input type="checkbox"/> Pregnant - Expected Due Date:	
	<input type="checkbox"/> Parenting-Please include child(ren) information below	
	<input type="checkbox"/> Non-Pregnant or Parenting	
1- Full Name of child:	Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
2- Full Name of child:	Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
3- Full Name of child:	Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Childcare Needs:	<input type="checkbox"/> I will need the school to provide childcare	
	<input type="checkbox"/> Someone will care for my child(ren) while I attend school	

Parental Notification:

By law, if parents are legally separated or divorced, each parent has equal rights to the custody of the child UNLESS parent has a court order that indicates which parent has custody of the child. The school MUST HAVE A COPY OF THE COURT ORDER ON FILE. Otherwise, either parent may check the child out of school with proper identification.

Parent/Guardian Contact Information: Do not list step-parent unless he/she is also a legal guardian.

Student's Mother/Guardian:*Last**First**Middle*

Email Address:

Mobile Phone Number:

Home Phone Number

Home Address:

City/State/Zip:

Student's Father/Guardian:*Last**First**Middle*

Email Address:

Mobile Phone Number:

Home Phone Number

Home Address:

City/State/Zip:

Other Parent/Guardian/Step-Parent:*Last**First**Middle*

Emile Address:

Mobile Phone Number:

Home Phone Number

Home Address:

City/State/Zip:

Parent/Guardian Education Level

What is the parent/guardian highest level of education? Choose only one

 Less than High School High School Some College (no degree) Associate Degree Bachelor's Degree Master's Degree Professional Degree (e.g. medical doctor, lawyer, etc.)

Emergency Contact Information: Other than parent/ Legal guardian	
We will call if there is an emergency and you cannot be reached.	
Emergency Contact 1: Last:	First:
Relationship to student:	Email address:
Mobile Phone Number:	Home Phone Number:
Emergency Contact 2: Last:	Frist:
Relationship to student:	Email address:
Mobile Phone Number:	Home Phone Number:

Complete Military/ Federal Employee Questionnaire	
Do you live on a military installation or military base in the state of Colorado? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are one or both parents on active or reserve duty? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Mother Legal/Guardian:	
Branch of Service:	Rank:
Father legal/Guardian:	
Branch Service:	Rank:
Do either, or both parents work as civilian employees for the federal government on government owned property? <input type="checkbox"/> Yes <input type="checkbox"/> No --If YES, please list place of employment:	

Student residency Questionnaire
This questionnaire is intended to address the Mckinney-Vento Homeless Education Assistance Improvements Act 42 U.S.C. 11435 . The answer to this residency information helps determine the service the students may be eligible to receive.
Is the student an unaccompanied youth? Not in the physical custody of the parent or legal guardian: <input type="checkbox"/> Yes <input type="checkbox"/> No
What is the student's present housing situation? Please check the box(es) that apply:
<input type="checkbox"/> In a shelter (emergency or safe house)
<input type="checkbox"/> In a motel, hotel, car or campsite
<input type="checkbox"/> Sudden loss of home/apartment and can't afford housing resulting in staying with a friend or other family member
<input type="checkbox"/> In transitional housing program
<input type="checkbox"/> Inadequate housing (lacks kitchen or bathroom facilities)
<input type="checkbox"/> The above housing situations DO NOT apply (mark here if you rent or own)

Race/Ethnicity

You must answer both questions

Part A: Is this student Hispanic/Latino (choose only one)

- Yes, Hispanic/Latinx: A person of Cuban, Mexican, Salvadorian, Puerto Rican, South or Central American or other Spanish culture of origin, regardless of race.
- No, not Hispanic/Latinx

The above part of the question is about ethnicity, not race. **No matter what you selected in part A above, please provide an answer to part B.**

Part B: Which of the following groups describe the student's race? (Choose one or more)

- American Indian or Alaskan native
- Asian
- Black or African American, Native Hawaiian or other Pacific Islander
- White

Home Language Survey

What is the primary language used in the home, regardless of the language spoken by the student?			
<input type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Russian	<input type="checkbox"/> Chinese Mandarin
<input type="checkbox"/> French	<input type="checkbox"/> Nepali	<input type="checkbox"/> Karen	<input type="checkbox"/> Tigrigna
<input type="checkbox"/> Somali	<input type="checkbox"/> Amharic	<input type="checkbox"/> Burmese	<input type="checkbox"/> Khmer
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Arabic	<input type="checkbox"/> other- please specify	

What is the language most often spoken by the student?			
<input type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Russian	<input type="checkbox"/> Chinese Mandarin
<input type="checkbox"/> French	<input type="checkbox"/> Nepali	<input type="checkbox"/> Karen	<input type="checkbox"/> Tigrigna
<input type="checkbox"/> Somali	<input type="checkbox"/> Amharic	<input type="checkbox"/> Burmese	<input type="checkbox"/> Khmer
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Arabic	<input type="checkbox"/> other- please specify	

What is the language that the student first acquired?			
<input type="checkbox"/> English	<input type="checkbox"/> Spanish	<input type="checkbox"/> Russian	<input type="checkbox"/> Chinese Mandarin
<input type="checkbox"/> French	<input type="checkbox"/> Nepali	<input type="checkbox"/> Karen	<input type="checkbox"/> Tigrigna
<input type="checkbox"/> Somali	<input type="checkbox"/> Amharic	<input type="checkbox"/> Burmese	<input type="checkbox"/> Khmer
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Arabic	<input type="checkbox"/> other- please specify	

English Proficiency of the student	
<input type="checkbox"/> Native English Speaker	<input type="checkbox"/> Fluent English Speaker - Bilingual
<input type="checkbox"/> Non-English Speaker	<input type="checkbox"/> Predesignated as fluent proficient-After Finishing ELD Program
<input type="checkbox"/> Status Unknown	<input type="checkbox"/> Limited English proficient/English Language Learner

Current/Previous School Information

1- Has the student been enrolled in a Colorado public school continuously for the past three years (since October 1, 2017)? This means the student has been in school without any break or interruption since October 2015

Yes No

** Student who previously dropped out or students who moved to Colorado in the past 3 years should check "No"

2-When did the student first enroll in **any** U.S school (public or non-public)

Date: _____

School First Attended in U.S. _____

State: _____

**School on U.S. military bases count as U.S. schools.

List two most recent school(s) of attendance

Most Recent School of Attendance:

School: _____ Grade: _____

School Year: _____ Attended from _____ to _____

Reason for leaving

Transferred to a different school Dropped Out Asked to Leave

Expelled Other (please explain): _____

Most Recent School of Attendance:

School: _____ Grade: _____

School Year: _____ Attended from _____ to _____

Reason for leaving

Transferred to a different school Dropped Out Asked to Leave

Expelled Other (please explain): _____

Parent/Guardian Transportation Agreement

I will assume ALL responsibility for transportation to and from New Legacy unless the school is otherwise required by law to transport my student. I have been informed that NLCS will NOT provide school transportation.

Signature of Parent/Guardian:

Date:

Parent/Guardian Permission for Excursions:

On Occasions, students will be given the opportunity to participate in field trips. On excursions, students take school busses, walk or use some other means of transportation. If you acknowledge "YES", your students will be allowed to join in these field trips during the current school year. NLCHS will send information home before each field trip-by note, by PTA newsletter, by school's monthly calendar or by some other means-to provide information on the place to be visited and the date of the field trip. At that time, you may revoke your permission for your student to go on this specific excursion.

NLCHS is not responsible for every student injury sustained on an excursion or field trip.

I consent to my child being taken on field trips or excursions during the school year. Yes No

Parent/Guardian Permission for Media, District marketing, Web and Internal Use of Photos and Videos:

In the interest of promoting the successful programs of New Legacy Charter High School, improving outside and fostering the professional development of NLCHS employees, the school sometimes uses photographs and video footage of students in our schools. This may include print, electronic, social and news media. Permission for close-up photographs and interviews of students under the age of 18 years old can be granted to the media only with parent approval. This agreement constitutes permission to use photographs and videos footage of your student unemployed training, presentation and information about our schools, programs and people that may be distributed by NLCHS. I understand that no compensation will be made to me for this use. NLCHS assumes no liability or any nature in connection with such filming and/ or interviewing.

Yes, I give my student permission for NLCHS to use photographs/video footage of my child for information and possible distribution about its schools' programs via media, marketing and or web use.

No, I opt out of having a Google Student Account for my student

Parent Permission for Students use of Google Apps for Education Accounts:

In an effort to continue to develop 21st century learning skills and implement blended learning in the classroom, we now provide NLCHS student with Google Accounts for collaborations, communication. And online storage. All students will provide with a student Google account unless you opt your student out. I understand that my student's Google account is a privilege and if abused, its use will be revoked.

Yes, I give my student permission for NLCHS to open a Student Google Account.

No, I opt out of having a Google Student Account for my students

Parent Permission for infinite Campus Parent/Guardian and student Portal:

As the authorized parent or guardian of an NLCHS student I have read and signed the Parent Agreement policy for infinite campus parent/Guardian and student Portal. I am fully aware that access to student information from the internet is a privilege, not a right. I understand this system uses a secure internet site to enable access to only my student's information. I will practice proper and ethical use when accessing my student's data.

If I discover information that is not related to my student/s, will notify the school immediately.

I acknowledge that I have read and signed the Parent Agreement policy for infinite campus Parent/Guardian, and it is on file at my student's current school. Yes No

