



# New Legacy Charter School

## Board Meeting

Published on November 6, 2017 at 5:41 AM MST

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### Date and Time

Thursday November 9, 2017 at 5:30 PM MST

### Location

New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010

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New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

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### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
<b>A.</b> Board Member Share Care		Sarah Bridich	5 m
	We will start this meeting with a quick question for each person to answer....		
<b>B.</b> Record Attendance and Guests		Monica Abrahams	1 m
<b>C.</b> Call the Meeting to Order		Monica Abrahams	2 m
<b>D.</b> Approve Minutes: October 2017 Board Meeting	Approve Minutes	Monica Abrahams	4 m
<b>E.</b> Amendments to Agenda	Discuss	Monica Abrahams	3 m
	If needed, changes to the agenda will be considered here.		

### II. Administrative Updates

<b>A.</b> Administrative Updates	Discuss	Jennifer Douglas	30 m
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### III. Finance

<b>A. Review Financials and Audit Update</b>	Vote	Chris Scott	15 m
Review Sept financials. Hear overview of Audit Update			
<b>B. Review of Proposed Budget for FY18</b>	Vote	Jennifer Douglas	20 m
<b>C. Development Work Update</b>	Discuss	Angie Peluse	5 m

#### **IV. Governance**

<b>A. Board Candidate Discussion and Vote</b>	Vote	Monica Abrahams	15 m
Discussion of and voting on a board candidate.			
<b>B. Complete Board Member Strengths Survey</b>	FYI	Monica Abrahams	5 m
Please complete the survey in Board on Track about your strengths and skill sets. Thank you.			
<b>C. Executive Director Evaluation Process</b>	FYI	Sarah Bridich	5 m
Brief overview of the process and timeline.			
<b>D. Enrollment Policy - Proposed Revision</b>	Vote	Jennifer Douglas	10 m

#### **V. Strategic Plan**

<b>A. Review Metrics for 2017-18</b>	Vote	Sarah Bridich	25 m
Working in pairs and then as a board, we will review the 2017-18 metrics proposed for the Strategic Plan. The plan is to approve these metrics by the end of the meeting.			

#### **VI. Closing Items**

<b>A. Public Comment</b>	Discuss		5 m
<b>B. Adjourn Meeting</b>	Vote	Sarah Bridich	

# Cover Sheet

## Administrative Updates

**Section:** II. Administrative Updates  
**Item:** A. Administrative Updates  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Administrative Updates (2017 11 09).docx

# Cover Sheet

## Review Financials and Audit Update

**Section:** III. Finance  
**Item:** A. Review Financials and Audit Update  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** NLCS September 2017 Financials.pdf

# Cover Sheet

## Review of Proposed Budget for FY18

**Section:** III. Finance  
**Item:** B. Review of Proposed Budget for FY18  
**Purpose:** Vote  
**Submitted by:** Jennifer Douglas  
**Related Material:** NLCS FY18 Proposed Revised Budget (2017 11 03).pdf

### BACKGROUND:

The attached budget is based on FY18 enrollment and other revenue and expense assumptions that are now known. I've added notes in the far right column to describe the differences between the original budget and this proposed revision. This budget includes aggressive fundraising targets. This can stay in place, but the risk is that we will not meet the targets (potentially by ~\$85k); in this case, we would spend some of the opening fund balance of \$127k. The other options for consideration would be continuing to reduce expenses by approximately \$85k, which would include letting go of at least two more staff members. I anticipate that the FY19 budget will be better because we have already received a 3-year \$80k school counselor grant, a \$56k Adams County grant, and are applying for a \$100k Mile High United Way grant.

# Cover Sheet

## Development Work Update

**Section:** III. Finance  
**Item:** C. Development Work Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Annual Fund Audit.pdf  
Legacy Leaders Events - draft .docx

# Cover Sheet

## Board Candidate Discussion and Vote

**Section:** IV. Governance  
**Item:** A. Board Candidate Discussion and Vote  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** New Legacy Board letter of intent AM.docx

# Cover Sheet

## Executive Director Evaluation Process

**Section:** IV. Governance  
**Item:** C. Executive Director Evaluation Process  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** NLCS Executive Director Evaluation Timeline 2017-18.docx



# Cover Sheet

## Enrollment Policy - Proposed Revision

**Section:** IV. Governance  
**Item:** D. Enrollment Policy - Proposed Revision  
**Purpose:** Vote  
**Submitted by:** Jennifer Douglas  
**Related Material:** Enrollment Policy - 2017-18 - NLCS - Proposed Revisions (2017 11 03).docx

### BACKGROUND:

We continue to try to refine our enrollment policy to reflect the realities of day-to-day operations of the school and the students we serve. A couple of items are clarified or suggested in the attached proposal: 1. How we handle students who are 21 and need one more year of schooling in order to graduate. 2. How we handle student withdrawals and truancy. 3. Enrollment time frame for each quarter. Our attempt to close enrollment 10 days prior to the start of the quarter was not practical and stands in opposition to a core value of access. In addition, the need to collect special education records farther in advance is not longer an issue due to a new federal mandate that schools cannot ask about special education status prior to enrollment.

### RECOMMENDATION:

Approval of the proposed revisions attached here.

# Cover Sheet

## Review Metrics for 2017-18

**Section:** V. Strategic Plan  
**Item:** A. Review Metrics for 2017-18  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** NLCS SP Action Steps and Metrics, 2017-18.docx  
Strategic Plan w 2017-18 Metrics.docx