



**Board Meeting Minutes**  
**July 10, 2014 – 6:00 – 8:00pm**  
**Fields Foundation Office (1445 Dayton St., Aurora, CO 80010)**

**Board Members Present:**

Taishya Adams  
Philip Cooke  
Jessica Gutknecht  
Angie Ham  
Ryan Harrison  
Nicole Moore  
Dayna Norman  
Kristin Schledorn

**Absent:**

Maisha Pollard Fields

**Others Present:**

Jennifer Douglas, School Leader

**1. Opening Business**

- Meeting called to order at 6:17pm.
- Approval of agenda: Motion to approve revised agenda made by Jessica Gutknecht, seconded by Angie Ham. Motion passed unanimously (MPU).
- Approval of minutes from 6/12/14 Board Meetings: Motion to approve minute made by Angie Ham, seconded by Nicole Moore. MPU.

**2. Public Comment**

None

**3. Governance**

**Board Self-Evaluation:** The board participated in an individual and collective evaluation process and then had a discussion about various areas of board performance. Reflections included strategies to strengthen board practice, areas of success from the past year, and most important issues to tackle in the year ahead.

**Board Officer Appointments:** There were two officer vacancies: vice-president and secretary.

- Motion to appoint Philip Cooke as vice-president of the board made by Angie Ham, seconded by Jessica Gutknecht. MPU.

- Motion to appoint Nicole Moore as secretary of the board made by Jessica Gutknecht, seconded by Angie Ham. MPU.

**Board Terms:** The board had a discussion about board terms. Two current board members, Angie Ham and Ryan Harrison, have served one-year terms and are planning to finish their terms with the August 2014 board meeting. The rest of the board terms need to be determined. The objective is to ensure that three board seats are up for appointment or re-appointment each year. Taishya will draft board terms to be voted on at the next meeting.

**Board Training Modules:** Status update – there are still several modules that need to be completed. Taishya will send follow up communication about this.

**Board Emails:** This is underway; we are getting a free account through Microsoft Office 365 for Education.

#### **4. Committee Updates – Finance and Facility**

##### **Finance:**

- The Finance Committee is recommending that the board commit to paying Jennifer Douglas at least a 0.5 FTE salary from July through October 2014. Currently, there is 0.5 FTE funding for July, but only .25 FTE funding from August through October. This means that the addition funds (totally approximately \$4,500) need to be raised.

Motion to approve paying Jennifer Douglas a 0.5 FTE salary from July through October made by Jessica Gutknecht, seconded by Nicole Moore. Motion passed with seven voting in favor of the motion (J. Gutknecht, A. Ham, N. Moore, D. Norman, P. Cooke, R. Harrison, K. Schledorn) and one abstention (T. Adams).

There was some confusion about the fact that all of the funds to support the 0.5 FTE salary are not raised and that it will be board members' obligation to ensure that they are raised. Kristin Schledorn made a motion to reconsider the vote; Taishya Adams seconded the motion. The motion did not pass with four board members voting in favor of the motion (K. Schledorn, T. Adams, N. Moore, and A. Ham) and four board members voting in opposition to the motion (J. Gutknecht, D. Norman, P. Cooke, and R. Harrison).

##### **Facilities:**

- Building is still under contract; ULC considering renovation vs. new build.
- Pre-application meeting with City of Aurora scheduled for July 24<sup>th</sup>.
- Facilities committee had a conversation about raising our own financing; one committee member expressed concern about capital campaign and our target being too high.
- DFOM will put together some recommendations on capital campaign.
- DFOM Committee preparing to launch online giving campaign.

##### **Early Childhood Education:**

- Request for Information update – Mile High Montessori responded and work on partnering with them is moving ahead.

**Development, Fundraising, Outreach, and Marketing (DFOM):**

- Working with Colorado League of Charter Schools to set up online giving.
- 6 weeks of material for online giving campaign.
- Back to school event – date set for Sunday, September 14, 2014 from 4:30 – 6:30pm. Location is to be determined.
- Outreach video update: filming happened Tuesday, rough cut Friday, final next week for presentation.

**Academic Committee:**

- Phil Cooke will co-chair with Dayna Norman.

**Youth Leadership Committee:**

- Nicole Moore is interested in chairing this committee.

Motion to nominate Nicole Moore to chair the Youth Leadership Council made by Taishya Adams, seconded by Angie Ham. Motion passed unanimously.

**Governance Committee:**

- Taishya Adams will work on developing the board calendar.

**5. Meeting debrief**

**6. Meeting adjourned at 8:03pm.**