



New Legacy Charter School Board of Directors

Minutes

Board Meeting

Date and Time

Thursday February 11, 2016 at 6:00 PM

Location

2091 Dayton Street

New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

Board Members Present

Annie Burris, Buffy Naake, Jessica Gutknecht, Kristin Schledorn, Monica Lyle, Noel Giametta (remote), Phil Tromburg, Philip Cooke, Sarah Bridich

Board Members Absent

Taishya Adams

Guests Present

Jason Guerrero

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Philip Cooke called a meeting of the board of directors of New Legacy Charter School Board of Directors to order on Thursday Feb 11, 2016 @ 6:15 PM at 2091 Dayton Street.

C.Approve Minutes

P. Tromburg made a motion to approve minutes from the Board Meeting on 01-14-16.

Annie Burris seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A.Unified Improvement Plan - Second Reading and Approval

Need to approve before publicly posted in April. Academic Committee and Taiysha Adams has reviewed. Jennifer Douglas provided highlights from UEP for Board consideration, including: (1) whether all teachers should review prior to approval; (2) portions of the plan is empty because school doesn't have any previous years' data; (3) revised attendance goal; (4) cut points are being changed.

Phil Cooke identified the two largest issues for the board: whether to move forward prior to all teachers have reviewed and whether tone around goals is acceptable.

Board discussed postponing to March meeting to allow teacher review.

B.Academic Dashboard

Jennifer Douglas reported on attendance, and the number of steps/time necessary as attendance limits are reached. She reported that approximately 25 students reaching attendance limits. The board asked questions concerning the exception policy and the committee that reviews the exception requests.

III. Early Childhood Education

A.ECE Policy Update

Jennifer Douglas provided information on the bill that would exempt teen parents from having to file for child support to access CCCAP. She said she would let board know when/if it might be appropriate for board members to contact legislators. Monica Lyle suggested the school putting together its own information sheet, focusing on teen parents, as opposed to only teen mothers.

IV. Finance

A.Review of Monthly Financials

Jason Guerrero reviewed the dashboard and development metrics with the board.

Cash on hand target should be at least 30, dashboard reports 25 days. Jason Guerrero reviewed the tuition metrics and the fundraising to date. The board asked questions about CCCAP projections and status of grants, including Nord, Piton, Daniels Fund, and Buell applications. Total amount applied for is \$125,000 with another \$150,000 to be submitted.

M. Lyle made a motion to approve the monthly financials.

Phil Tromburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.Cashflow Projection

Jason Guerrero reported that school is not meeting income targets, with concerns around fundraising and CCCAP. The CCCAP revenue is not coming in to extent estimated; working with students to complete applications but process is slow.

Resubmission process next year should be easier than initial application process.

Cash flow should not be as difficult as this initial year, although it will always be a challenge. Target for fundraising should be \$500,000 annually. Expenses are on-target, although will need to continue to monitor supply expenses.

V. Governance

A.CSSI Debrief

Jennifer Douglas reviewed the strengths and areas for improvement with the board.

B.By-Law Review and Proposed Changes

Buffy Naake left early.

Sarah Bridich reviewed a number of questions on the by-laws with the board.

C.Colorado Charter Schools Conference - February 25-27

D.Board Retreat - Strategic Planning Preparation

VI. Health and Wellness

A.Health and Wellness Event Update

No update at this time.

VII. Outreach and Development

A.Development Plan Update

B.Spring Fundraiser - Updates and Board Responsibilities

Buffy Naake presented the fundraising tool kit to the board in anticipation of a larger discussion at the March retreat.

Event on May 11, with targeted attendance of 150 and \$30,000 fundraising goal.

VIII. Other Business

A.Technology Usage Policy

Board requested this be reviewed by teaching staff prior to approval by the board.

IX. Closing Items

A.Adjourn Meeting

M. Lyle made a motion to adjourn the meeting.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:46 PM.

Respectfully Submitted,
Kristin Schledorn