

APPROVED



# New Legacy Charter School

## Minutes

### Board Meeting

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**Date and Time**

Thursday September 14, 2017 at 5:30 PM

**Location**

New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010

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New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

**Directors Present**

Angie Peluse (remote), Felicia Kirk, Kristin Schledorn (remote), Mike Kotlarczyk, Monica Abrahams, Noel Magee, Phil Tromburg, Philip Cooke, Sarah Bridich

**Directors Absent**

Buffy Naake, Jessica Gutknecht

**Directors Left Early**

Angie Peluse, Kristin Schledorn

**Ex-Officio Members Present**

Jennifer Douglas

**Non Voting Members Present**

Jennifer Douglas

**Guests Present**

Chris Scott

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School to order on Thursday Sep 14, 2017 @ 5:37 PM at New Legacy Charter School, 2091 Dayton St, Aurora, CO 80010.

### C. Approve Minutes: August 2017 Board Meeting

Phil Tromburg made a motion to approve minutes from the Board Meeting on 08-10-17.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Approve Minutes: June Board 2017 Regular Meeting

Monica Abrahams made a motion to approve minutes from the Board Meeting on 06-08-17.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Approve Minutes: June 2017 Special Board Meeting

Philip Cooke made a motion to approve minutes from the Special Board Meeting: Approve Amended Budget on 06-28-17.

Phil Tromburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Review Financials

Phil Tromburg made a motion to approve the July Financials.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Phil Tromburg	Aye
Monica Abrahams	Aye
Felicia Kirk	Aye
Sarah Bridich	Aye
Philip Cooke	Aye
Kristin Schledorn	Aye
Jessica Gutknecht	Absent
Angie Peluse	Aye
Mike Kotlarczyk	Aye
Buffy Naake	Absent
Noel Magee	Aye

### B. Audit Updates

Chris Scott left early.

Jennifer Douglas provided an update on the recent financial audit. The board will review the final audit report in October or November.

## III. Development

### **A. Contracted Fundraising Support**

Jennifer Douglas answered questions regarding the RFP solicitation process for contracted fundraising support. The board requested the following be included in contract terms (if not already in the template): "do not exceed" amounts, termination language, and statement that travel expenses will not be included. The board requested to receive regular updates regarding the progress on the contracted fundraising work.

Noel Magee made a motion to approve the combined fundraising for a total of \$27K, with modifications/assurances requested by the board.

Phil Tromburg seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Jessica Gutknecht Absent  
Monica Abrahams Aye  
Felicia Kirk Aye  
Philip Cooke Aye  
Phil Tromburg Aye  
Noel Magee Aye  
Sarah Bridich Aye  
Buffy Naake Absent  
Angie Peluse Aye  
Kristin Schledorn Aye  
Mike Kotlarczyk Aye

### **B. Volunteer Program**

Angie Peluse left early.

NLCS volunteer coordinators will host orientation sessions on Tuesdays and Thursdays. Volunteer opportunities will also be available on these days. Potential volunteers should visit Kynd Hub for more information on requirements and how to get engaged.

## **IV. Governance**

### **A. Administrative Updates**

Kristin Schledorn left early.

Jennifer Douglas provided updates related to a recent visit from a local foundation, progress on enrollment, New Legacy's School Performance Framework (SPF) rating, and hiring vacant positions.

### **B. Testing Policy**

The Charter School Institute is requiring NLCS to approve a testing policy. The policy currently exists in the parent handbook but NLCS was asked to add more specificity around written and computer-based tests.

Philip Cooke made a motion to approve the revised testing policy.

Felicia Kirk seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Committee Reports**

Committee chairs provided updates on membership and shared high level goals for the year.

Development: establishing monthly meetings, two new committee members, plan to work closely with contracted fundraising consultants.

School Accountability: currently have 10 members, looking to recruit students/ alumni, will focus on attendance and reading improvement, and helping board understand academic metrics.

Early Learning Center: committee includes ELC staff, high school teacher, and parent; will explore adding a NCLS student to committee.

Governance: focus on board recruitment and succession planning

Finance: core membership of 4-5 people; not necessarily recruiting new members but always welcome and encourage participation on the committee to help understand the financial aspects of the school.

## **V. Strategic Plan Review**

### **A. Strategic Plan, Review of 2016-17 Metrics**

Jennifer Douglas provided an update on progress (successes, challenges, areas to continue working on for FY18) on strategic plan in 2016-17. Areas to consider working on in FY18 include setting metrics for fundraising/development work, addressing transportation challenges, competitive salaries, strengthening staff professional development, succession planning.

### **B. Strategic Plan, Setting Metrics for 2017-18**

Committee chairs will bring this to their committees for discussion and input.

## **VI. Closing Items**

### **A. Public Comment**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,  
Monica Abrahams