

APPROVED



New Legacy Charter School

Minutes

Board Meeting

Date and Time

Wednesday January 24, 2018 at 4:30 PM

Location

NLCS, 2091 Dayton St or conference call

New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

Directors Present

Alison Monaghan, Felicia Kirk, Jessica Gutknecht (remote), Kristin Schledorn, Mike Kotlarczyk (remote), Noel Magee, Philip Cooke, Sarah Bridich

Directors Absent

Angie Peluse, Monica Abrahams

Directors Arrived Late

Jessica Gutknecht, Mike Kotlarczyk, Noel Magee

Guests Present

Britta Carlisle, Grace Lenhearth, Jen Irving, Roxanne Stern, Star Lucero

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School to order on Wednesday Jan 24, 2018 @ 4:38 PM at NLCS, 2091 Dayton St or conference call.

C. Approve Minutes

II. Governance

A. Discuss job specifics for Executive Director Position

Background of history of Job Description from pre-opening, to the reality of management.

Noel Magee arrived late.

Jessica Gutknecht arrived late.

Percentage of High school vs ELC time consumption for Jen historically: Year to year, this has changed. Next year, the ideal would be 50/50.

Noel: Another school (250 students) struggled with similar issue. Now have ED plus school leader. Struggles around hierarchy, and too many captains. Could focus on schools.

Mike Kotlarczyk arrived late.

Mike: Consensus from finance meeting on Jan 22 was that it wasn't possible to add a full person. Perhaps 0.3 of an employee.

Begin public comment:

Britta -social worker: traits and strengths of administration vs leadership. Does skillset exist to do both in the ED marketplace? Would new role be co-director, or have entire school report to

Grace - math teacher: unsustainable currently, and getting more support for teachers would be great. Could combine roles, or somehow shift to ensure that . If HSD was also DCI, worry about that not enough time to support teachers and lead. Britta - current DCI gets drawn into HSD-type activities.

Starr - dean of culture: essential to separate roles. It would better support both students and teachers.

Roxanne Stern - humanities teacher: how to unify visions. What is ED role for keeping alignment. Must be specific in job description to ensure clarity of roles.

:Staff feel supportive. Was nervous that Jen leaving would leave too big a hole to fill.

Starr: What are next steps on job description for ED - is JD open to public comment? Sarah: Search committee is working on this, and ensure that this is an inclusive process, and more information will be available soon.

End public comment:

Noel:

Mike: Move to approve an organizational structure that reflects the ED and High school director and Operations director.

Discussion:

Mike: Motion Withdrawn.

Noel: Move to approve an organizational structure that divides the existing ED responsibility, and add a new role of HS director role who reports to the ED.

Noel: Withdrawn:

Phil: Motion to approve an organizational structure that divides the existing ED responsibility, and add a new role of HS director role who reports to the ED.

Unanimous.

Philip Cooke made a motion to Motion to approve an organizational structure that divides the existing ED responsibility, and add a new role of HS director role who reports to the ED.

Mike Kotlarczyk seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Location of posting for meeting notices

Kristin Schledorn made a motion to Post meeting notices on the NL website, and in the school office.

Alison Monaghan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Allison: Make sure the ED is not responsible for "maintaining" direct contact with families, but rather ensuring that it happens.

Kristen: Job descriptions should be adjusted

- Accounting functions etc report to board
- Qualifications include
 - Applicants state salary requirements
 - Charter school experience
 - Familiarity

III. Finance

A. Budget Revision

Philip Cooke made a motion to Motion to approve the revised budget.

Felicia Kirk seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Moving Board Retreat

Between Sunday March 11th, Sat March 17th. Email to determine what the date will be.

V. Closing Items

A. Public Comment

B. Adjourn Meeting

Sarah Bridich made a motion to adjourn the meeting.

Philip Cooke seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,
Philip Cooke