

APPROVED



# New Legacy Charter School

## Minutes

### Board Meeting

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**Date and Time**

Wednesday June 12, 2019 at 5:30 PM

**Location**

2091 Dayton Street, Aurora, CO

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New Legacy Charter School is a small public charter school tailored to the unique and multifaceted needs of teen parents, empowering them to create a legacy of education, quality parenting, and personal success for themselves and their children. We serve pregnant and parenting high school eligible students (male and female) and their children ages 0-5 in northwest Aurora, Colorado. We opened doors on August 31, 2015.

**Directors Present**

Alison Monaghan, Angie Peluse, Felicia Boyd, Kristin Schledorn, Mike Kotlarczyk (remote), Monica Abrahams, Sarah Bridich, Susan Miller Curley

**Directors Absent**

John Lyons, Philip Cooke

**Ex-Officio Members Present**

Steven Bartholomew

**Non Voting Members Present**

Steven Bartholomew

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Sarah Bridich called a meeting of the board of directors of New Legacy Charter School to order on Wednesday Jun 12, 2019 @ 5:46 PM at 2091 Dayton Street, Aurora, CO.

**C. Approve Minutes: May 2019**

Monica Abrahams made a motion to approve minutes from the Board Meeting on 05-16-19. Susan Miller Curley seconded the motion. The board **VOTED** unanimously to approve the motion.

**D. Amendments to Agenda**

Added Election of officers to the Governance section.

**E. Public Comment**

Angie made motion and Felicia seconded for Lizet Velo to remain at school until she finishes her credits. Vote- unanimous. Objections none

**II. School Updates**

**A. Administrative Updates: Year End Review**

Steven's Reflection- consistent identity & consistent messaging moving forward.

Media- 3 stories.

Staffing- Soc. Worker- position filled, Science- still looking.

ELC- 6 assistant teachers being hired. 3 or 4 left to go. Lead teacher position hired.

Monica recommends creating a system to record teacher attrition.

High school:

Robing ceremony- very special. Supporting Family members robed their seniors. Teachers spoke about students. Students had an open mic where they chose to thank their teachers.

Attendance- Seniors-- highest. 10th grade lowest

Pathways- meeting w/ Emily Griffith

Focus on internships for Seniors next year.

Graduation at Hangar a huge success! 96% graduation rate of our Seniors. sarah asks if there is anything we can do to strengthen the relationship.

Improved in 4 out of 5 areas in AAPI.

ELC:

Preschool graduation. 4 students going into Kindergarten.

Assessments TS Gold- 89% met or exceeded the milestones. Math biggest area for improvement. Another measurement Class curriculum- score higher than national average. Outside observers come to our ELC.

Colorado Shines- being evaluated during the 2019-2020 school year.

Working on enrollement policy.

CCAP- down by 2K.

Financials- ending in good spot looking at revenue and expenses. 46K more fundraising than goal. Angie asks, with the surplus, do you want to hire your .5 person?

**III. Finance**

**A. Review Monthly Financials: April 2019**

Chris Scott provides overview of monthly financials.

Kristin Schledorn made a motion to approve monthly financials.

Angie Peluse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Fundraising Update**

Angie and Steven, and Laura and Steven are going to meet. In a really good place from a fundraising prospective.

**C. Building Purchase/Refi Update**

Sarah updated the board about the capital campaign.

**D. 2019-2020 Budget**

Monica asks Steven, has there been (since May) any further adjustment? Steven needs 10-15K for a driver.

Informal vote of adding 15K to budget. Everyone in favor including Mike on phone.

Unanimous support. Adding 15K from foundation money and roll over from previous year.

Kristin Schledorn made a motion to approve the appropriation resolution amended to increase the appropriation amount and expenditures by 15 K for the FY 2020 budget.

Angie Peluse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mike Kotlarczyk	Aye
Felicia Boyd	Aye
Kristin Schledorn	Aye
Alison Monaghan	Aye
Susan Miller Curley	Aye
Angie Peluse	Aye
Philip Cooke	Absent
Monica Abrahams	Aye
Sarah Bridich	Aye
John Lyons	Absent

**E. New Auditing Firm**

Mike updates the board about the new auditing firm, John Keller and Associates.

Monica Abrahams made a motion to approve John Keller and Associates as auditor.

Susan Miller Curley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Felicia Boyd	Aye
Mike Kotlarczyk	Aye
Angie Peluse	Aye
Kristin Schledorn	Aye
Philip Cooke	Absent
Susan Miller Curley	Aye
Monica Abrahams	Aye
John Lyons	Absent
Alison Monaghan	Aye
Sarah Bridich	Aye

**F. Transportation purchase**

Selling one minibus and replacing it w/ a minivan so that more people can drive. The minivan allows for teachers to help transport students. Steven will put together a report researching the cost to swap out the bus for a minivan. Sarah asks can we expedite the process to accommodate students for the 2019-2020 school year? Kristen asked many questions about risk and liability. The board needs more research and information before voting. Steven will share information w/ whole board by August board meeting. Include requirements for staff as well.

Board approved the hiring of a FT driver. Steven will provide all documentation and research

#### **IV. Governance**

##### **A. ED Contract**

2 modifications on contract. The number of days required of Steven (222 days last year) salary 85K. With the 3% increase \$87,500 and reduce the number of days to 218 working days for this upcoming year. For next year, Steven builds something out and cross off days on the school year calendar. Sue will share DPS calendar.

Monica Abrahams made a motion to approve the contract for Steven Bartholomew our Executive Director.

Angie Peluse seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Board Elections: New Board Members and Positions**

The board discussed electing four new board members: Liza Coughlin, Erin Silver, Julissa Martinez, and JH Sava.

Monica Abrahams made a motion to approve the new board members all four of them.

Angie Peluse seconded the motion.

The board **VOTED** unanimously to approve the motion.

Sue Miller Curley made a motion that Monica Abrahams become a co-chair of New Legacy's Board of Directors for the next 2 years.

Felicia Boyd seconded the motion.

The board **VOTED** to approve the motion ( Monica abstained)

Sue Miller Curley made a motion that Kristin Schledorn be approved as co-chair of New Legacy's Board of Directors for the next 2 years.

Angie Peluse seconded the motion.

The board **VOTED** to approve the motion (Kristin abstained)

Sue Miller Curley made a motion to approve John Lyons as Vice Chair for the next two years.

Angie Peluse seconded the motion.

The board **VOTED** to approve the motion.

Alison Monaghan will remain as secretary for another year and Mike Kotlarczyk will remain as Treasurer for another year.

##### **C. Strategic Plan: 2020-2022**

Drafted w/ metrics and measurables. Faculty has not yet approved. Sarah would like to withhold the vote until we receive staff feedback. Sarah's proposal to look at Strategic Plan w/ informal guidance from the board and then receive staff input in Aug/ Sept. Felicia asks, "Is it available to everybody?" Sarah responds, "Yes,"

##### **D. Partnership with Big Picture Learning: Letter of Intent**

After researching further, Picture Learning requires over 200 students in order to partner.

Our school supports fewer than 200 students.

##### **E. Student Handbook updates**

Colorado Open records law added to student handbook & explains process along w/ School restraint and seclusion policy. Proper administration specifies what staff can not do. Only people that are trained can perform restraints as outlined in the policy. New Legacy

adding a yearly audit. Sue asked about witness for another who is qualified to restrain students. Steven confirmed that is in the policy.

Monica suggests examining restraint policy for the ELC. Is there something comparable for the ELC. Who do we go to for guidance?

Kristin Schledorn made a motion to approve the New Legacy School Restraint and Seclusion policy.

Felicia Boyd seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
Alison Monaghan